



CENTER 57



VIRTUAL OFFICE ♦ WORKSPACE ♦ MEETING ROOM ♦ LECTURE ♦ CLASSROOM ♦ EVENTS ♦ EXECUTIVE SUITES

MONTHLY PLANS	Base	On-the-Go	V-Office	V-Office +
Monthly Charge	\$49	\$99	\$139	\$169
Professional Business Address Use our business address with your own dedicated Suite Number.				
Mail & Package Receipt Mail and packages are received.				
Lobby Greeter Your clients are greeted at the lobby and directed according to your instructions.				
Client Drop-Off/Pick-up Point				
2 Hours Meeting Room				
8 Hours Meeting Room				
16 Hours Meeting Room				
Complimentary Use of Eventi Ltd Each quarter you receive 4 hours to use Eventi Ltd for events pertaining to business such as Client Appreciation, Marketing Mixer, or New Office Party.				

ADDITIONAL SERVICES (ADD THESE OPTIONAL SERVICES TO ANY MONTHLY PLAN)

Lobby Directory Listing Your Company is listed on the placard with Suite Number at the entryway	\$45 one-time charge
Mail Forwarding Mail and packages are forward via FedEx.	\$19 monthly
25 Minutes Live Receptionist 25 minutes per month of live call screening, answering and forwarding, voicemail and voicemail to e-mail, electronic fax and fax to e-mail, unlimited long distance, unlimited local calling. (*Requires 12-month term to any virtual office plan).	\$49 monthly
50 Minutes Live Receptionist 50 minutes per month of live call screening, answering and forwarding, voicemail and voicemail to e-mail, electronic fax and fax to e-mail, unlimited long distance, unlimited local calling.	\$99 per month
100 Minutes Live Receptionist 100 minutes per month of live call screening, answering and forwarding, voicemail and voicemail to e-mail, electronic fax and fax to e-mail, unlimited long distance, unlimited local calling.	\$150 per month
250 Minutes Live Receptionist 250 minutes per month of live call screening, answering and forwarding, voicemail and voicemail to e-mail, electronic fax and fax to e-mail, unlimited long distance, unlimited local calling.	\$250 per month

One Time Set-Up Fee: \$99 for month-to-month; \$50 for 6-month commitment; Waived for 1-year commitment.

MEETING ROOM PLANS

	<p>Multiple workspace layouts to choose from to support successful:</p> <ul style="list-style-type: none"> • Client meetings • Workshops & Training Sessions • Company Retreats • Team Building Events • Networking Mixers • & More! <p>Additional Services include:</p> <ul style="list-style-type: none"> • Network Connection • Conference Calling • 55" Monitor with laptop connectivity • Patio Lounge 	
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*Business meetings ending after 5PM Monday - Thursday will have a \$75 surcharge.

**Meetings from 5PM Friday thru Sunday will be charged as an event. See EventLtd.com for more details on hosting an event. Meeting room layouts other than small, medium or standard boardroom may incur a per use set up fee.

COMPLIMENTARY EVENT SPACE

<ul style="list-style-type: none"> • Marketing Mixers • Team Building Events • Client Appreciation • Training Workshop 		<ul style="list-style-type: none"> • Birthday & Graduation Parties • Baby or Bridal Showers • Rehearsal or Anniversary Dinners
	<p>Our meticulously restored property offers a tastefully appointed gathering room and a spacious adjoining patio lounge. We're proud to offer many fine amenities that will ensure your special event is a huge success.</p>	
<p>Each quarter you receive 4 hours to use Eventi Ltd. for events such as Client Appreciation, Marketing Mixer, or New Office Party.</p>	<p>The full kitchen allows you the option to prepare and/or cook for your event without hiring a professional caterer if you so choose and you are welcome to decorate our venue as you'd like. Also, private parties are welcome to provide their own alcoholic beverages without corkage fees or other charges.</p>	<p>and other such equipment for rent.</p>
<p>Standard service charges and or set-up fees will apply to any change of our furniture layout, breakdown, furniture removal or use of additional venue furniture</p>		<p>All events that occur during non-business hours will require an on-site Event Supervisor at a cost of \$75.00. A Refundable Deposit of \$350.00 shall be collected upon signing of our standard venue rental agreement.</p>
		<p>Visit www.EventiLtd.com for venue details.</p>